## City of Jacksonville

Positions under the City Council Secretary

Job Title	Employment Category	Grade	Supervisor	City Tenure
COUNCIL SECRETARY/ DIRECTOR	Appointed Official	19.14	Newby, Samuel C	31.55
INFORMATION SYSTEMS MANAGER	Appointed Employee	28.18	Brown, Cheryl L	26.03
INFORMATION SYSTEMS ADMINISTRATOR - CITY COUNCIL	Appointed Employee	28.13	Cassada, Steven L (Steve)	28.05
INFORMATION SYSTEMS ADMINISTRATOR - CITY COUNCIL	Appointed Employee	28.13	Cassada, Steven L (Steve)	1.73
VAB OPERATIONS MANAGER	Appointed Employee	28.13	Brown, Cheryl L	18.17
LEGISLATIVE ASSISTANT II	Appointed Employee	28.07	Pelegrin, Heather Renee	4.97
LEGISLATIVE ASSISTANT I	Appointed Employee	28.05	Pelegrin, Heather Renee	5.91
ADMINISTRATIVE ASSISTANT/CITY COUNCIL	Appointed Employee	28.12	Brown, Cheryl L	40.96
LEGISLATIVE ASSISTANT I	Appointed Employee	28.05	Brown, Cheryl L	6.48
LEGISLATIVE ASSISTANT I	Appointed Employee	28.05	Brown, Cheryl L	0.97
CHIEF OF ADMINISTRATIVE SERVICES - CC	Appointed Official	19.08	Brown, Cheryl L	30.05
EXECUTIVE ADMINISTRATOR/ CITY COUNCIL	Appointed Employee	28.15	Sikes, Kristi C	24.67
ADMINISTRATIVE ASSISTANT II TO CHIEF, ADMINISTRATIVE SERVICE	Appointed Employee	28.05	Sikes, Kristi C	17.78
ADMINISTRATIVE ASSISTANT II TO CHIEF, ADMINISTRATIVE SERVICE	Appointed Employee	28.05	Sikes, Kristi C	5.27
ADMIN ASST I TO CHIEF, ADM SCVS	Appointed Employee	28.03	Sikes, Kristi C	7.87
CHIEF OF RESEARCH	Appointed Official	19.08	Brown, Cheryl L	32.4
RESEARCH ASSISTANT	Appointed Employee	28.11	Clements, Jeffrey R (Jeff)	3.61
RESEARCH ASSISTANT	Appointed Employee	28.11	Clements, Jeffrey R (Jeff)	4.97
RESEARCH ASSISTANT	Appointed Employee	28.11	Clements, Jeffrey R (Jeff)	N/A
RESEARCH ASSISTANT	Appointed Employee	28.11	Clements, Jeffrey R (Jeff)	N/A
CHIEF OF LEGISLATIVE SERVICES/ CITY COUNCIL	Appointed Official	19.08	Brown, Cheryl L	10.21
LEGISLATIVE SERVICES MANAGER	Appointed Employee	28.11	Matthews, Jessica Bianca	33.38
LEGISLATIVE ASSISTANT II	Appointed Employee	28.07	Smith, Bernadette D	13.39
LEGISLATIVE ASSISTANT I	Appointed Employee	28.05	Smith, Bernadette D	0.32
LEGISLATIVE ASSISTANT I	Appointed Employee	28.05	Smith, Bernadette D	5.9
LEGISLATIVE ASSISTANT I	Appointed Employee	28.05	Smith, Bernadette D	0.51
LEGISLATIVE ASSISTANT I	Appointed Employee	28.05	Smith, Bernadette D	N/A
	COUNCIL SECRETARY/ DIRECTOR   INFORMATION SYSTEMS MANAGER   INFORMATION SYSTEMS ADMINISTRATOR - CITY COUNCIL   INFORMATION SYSTEMS ADMINISTRATOR - CITY COUNCIL   VAB OPERATIONS MANAGER   LEGISLATIVE ASSISTANT I   CHIEF OF ADMINISTRATIVE SERVICES - CC   EXECUTIVE ADMINISTRATOR/ CITY COUNCIL   ADMINISTRATIVE ASSISTANT II TO CHIEF, ADMINISTRATIVE SERVICE   ADMINISTRATIVE ASSISTANT II TO CHIEF, ADMINISTRATIVE SERVICE   ADMINISTRATIVE ASSISTANT II TO CHIEF, ADMINISTRATIVE SERVICE   ADMIN ASST I TO CHIEF, ADM SCVS   CHIEF OF RESEARCH   RESEARCH ASSISTANT   RESEARCH ASSISTANT   RESEARCH ASSISTANT   RESEARCH ASSISTANT   RESEARCH ASSISTANT   LEGISLATIVE SERVICES / CITY COUNCIL   LEGISLATIVE ASSISTANT I   LEGISLATIVE ASSISTANT I   LEGISLATIVE ASSISTANT I	JOD ITLIECategoryCOUNCIL SECRETARY/ DIRECTORAppointed OfficialINFORMATION SYSTEMS MANAGERAppointed EmployeeINFORMATION SYSTEMS ADMINISTRATOR - CITY COUNCILAppointed EmployeeINFORMATION SYSTEMS ADMINISTRATOR - CITY COUNCILAppointed EmployeeVAB OPERATIONS MANAGERAppointed EmployeeLEGISLATIVE ASSISTANT IIAppointed EmployeeLEGISLATIVE ASSISTANT IAppointed EmployeeCHIEF OF ADMINISTRATIVE SERVICES - CCAppointed EmployeeADMINISTRATIVE ASSISTANT II TO CHIEF, ADMINISTRATIVE SERVICEAppointed EmployeeRESEARCH ASSISTANTAppointed EmployeeRESEARCH ASSISTANTAppointed EmployeeRESEARCH ASSISTANTAppointed EmployeeRESEARCH ASSISTANTAppointed EmployeeRESEARCH ASSISTANT IIAppointed EmployeeRESEARCH ASSISTANT IIAppointed EmployeeRESEARCH ASSISTANT IIAppointed EmployeeLEGISLATIVE SERVICES/ CITY COUNCILAppointed EmployeeLEGISLATIVE ASSISTANT IIAppointed EmployeeLEGISLATIVE ASSISTANT IIAppointed EmployeeLEGISLATIVE	JODLifeCategoryGradeCOUNCIL SECRETARY/ DIRECTORAppointed Employee28.13INFORMATION SYSTEMS MANAGERAppointed Employee28.13INFORMATION SYSTEMS ADMINISTRATOR - CITY COUNCILAppointed Employee28.13VAB OPERATIONS MANAGERAppointed Employee28.13LEGISLATIVE ASSISTANT IIAppointed Employee28.07LEGISLATIVE ASSISTANT IAppointed Employee28.02ADMINISTRATIVE SSISTANT IAppointed Employee28.05ADMINISTRATIVE ASSISTANT/CITY COUNCILAppointed Employee28.05LEGISLATIVE ASSISTANT IAppointed Employee28.05CHEF OF ADMINISTRATIVE SERVICES - CCAppointed Employee28.05CHEF OF ADMINISTRATIVE SERVICES - CCAppointed Employee28.05ADMINISTRATIVE ASSISTANT II TO CHIEF, ADMINISTRATIVE SERVICEAppointed Employee28.01ADMINISTRATIVE ASSISTANT II TO CHIEF, ADMINISTRATIVE SERVICEAppointed Employee28.03CHEF OF RESEARCHAppointed Employee28.1128.05ADMINISTRATIVE ASSISTANT II TO CHIEF, ADMINISTRATIVE SERVICEAppointed Employee28.01RESEARCH ASSISTANT APPOINTEDAppointed Employee28	JOD TILECategoryGradeSUpervisorCOUNCIL SECRETARY/ DIRECTORAppointed Official19.14Newby, Samuel CINFORMATION SYSTEMS MANAGERAppointed Employee28.18Brown, Cheryl LINFORMATION SYSTEMS ADMINISTRATOR - CITY COUNCILAppointed Employee28.13Cassada, Steven L (Steve)INFORMATION SYSTEMS ADMINISTRATOR - CITY COUNCILAppointed Employee28.13Cassada, Steven L (Steve)VAB OPERATIONS MANAGERAppointed Employee28.07Pelegrin, Heather ReneeLEGISLATIVE ASSISTANT IIAppointed Employee28.05Pelegrin, Heather ReneeADMINISTRATOR - SISTANT IAppointed Employee28.05Brown, Cheryl LLEGISLATIVE ASSISTANT IIAppointed Employee28.05Brown, Cheryl LLEGISLATIVE ASSISTANT IIAppointed Employee28.05Brown, Cheryl LLEGISLATIVE ASSISTANT II TO CHIEF, ADMINISTRATIVE SERVICEAppointed Employee28.05Sikes, Kristi CADMINISTRATOR / CITY COUNCILAppointed Employee28.05Sikes, Kristi CADMINISTRATIVE ASSISTANT II TO CHIEF, ADMINISTRATIVE SERVICEAppointed Employee28.05Sikes, Kristi CADMINISTRATIVE ASSISTANT II TO CHIEF, ADMINISTRATIVE SERVICEAppointed Employee28.01Clements, Jeffreg R (Jeff)RESEARCH ASSISTANTAppointed